

Project Memo 62r

Dreiling Terrones Architecture, Inc.
1103 Juanita Avenue
Burlingame California 94010

TO :

Robert Clark
Burlingame School District
1825 Trousdale Drive
Burlingame, CA 94010

Architect's Project # **0820-bfp**
Project: **BFP Program Management**
Subject: **Hoover Elem. School**
Date: **07/21/11 - revised**

CC / Reference Codes :

CC:	Method	Role	Company Name	Contact	Code
■	e-mail	Owner	Burlingame School District	Robert Clark	BSD

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Robert:

The following is a summary of the conceptual alternatives that we have studied for Hoover Elementary School. Recall that a few months ago, the Board directed us to consider the potential for adding additional classroom spaces at Hoover and to investigate impacts on scope and cost for the site.

BOT Direction: The Board requested that we see what it would take to make Hoover somewhat comparable to the other (smaller) elementary schools in the District. The discussion included the possibility for having "twelve classroom spaces" at the school.

Recall that this discussion with the Board was not extensive and did not include exhaustive detail. We have therefore interpreted the Board's direction and studied two alternatives (B & C) that would include the following:

- (10) occupied classroom (loaded at approx. 25 students ea. equals 250 students at this school)
- (1) "flex" classroom (for site flexibility in programming and activities)
- (1) daycare classroom (before and after school care)
- Therefore (12) "classroom-type" spaces – not necessarily occupied, but available

Additional spaces would be accommodated as described below.

Therefore, we would propose the following **Alternatives:**

- 1. Alternative A:** Renovate Existing Main Building and Annex Building
 - (8) Occupied Classrooms (approximately 200 students) in the Main Building
 - (1) Daycare Classroom in the Annex
 - Therefore (9) "classroom-type" spaces, but none for "flex" space unless the population were reduced and one of the (8) classrooms was used as flex space.
 - Library space in the Annex.
 - Multipurpose Room in the Main Building
 - Specialist spaces in the Main Building – likely sharing due to available space
 - Admin and other support in the Main Building (small admin space in the original location at the north end of the lower level)
- 2. Alternative B:** Renovate Existing Main Building and Annex Building and *Add a small new Building*
 - (7) Occupied Classrooms in the Main Building
 - (1) "flex" classroom in the Main Building
 - (3) New Classrooms in the New Building
 - (1) Daycare Classroom in the Annex
 - Therefore (12) "classroom-type" spaces – not necessarily occupied, but available
 - Library space in the Annex.
 - Multipurpose Room in the Main Building
 - Specialist spaces in the Main Building
 - Admin in the New Building
 - Other support in the Main Building

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3. **Alternative C:** Renovate Existing Main Building *REMOVE the Annex and Add a new Building in vicinity of the Annex*

- (5) Occupied Classrooms in the Main Building
- (1) "flex" classroom in the Main Building
- (5) New Classrooms in the New Building
- (1) Daycare Classroom in the New Building
- Therefore (12) "classroom-type" spaces – not necessarily occupied, but available
- Library space in two of the existing classrooms, converted in the Main Building.
- Multipurpose Room in the Main Building
- Specialist spaces in the Main Building and the New Building
- Admin in the New Building
- Other support in the Main Building and the new Building

4. **Costs:**

Please see attached Cost Models for each Alternative: A, B & C

5. **Concepts:**

At the July 28th Board Meeting, DTA will present conceptual drawings for these alternatives. The Board will be asked to take action and give direction to Staff to proceed with the Board's preferred Alternative.

Please contact our office if you have any questions.

Richard Terrones
Dreiling Terrones Architecture, Inc.

This memorandum represents the understanding of **Dreiling Terrones Architecture, Inc.** Any corrections or revisions should be submitted to our office within five (5) working days of receipt of this memo. If no revisions are received by that time, we shall assume acceptance of the content of the above as a description of record.

END